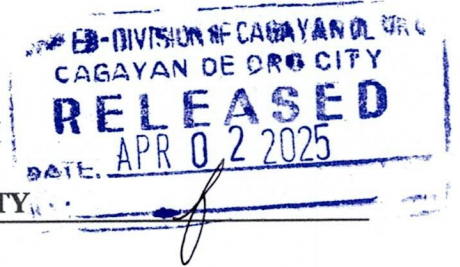




Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY



Office of the Schools Division Superintendent

31 March 2025

DIVISION MEMORANDUM
No. 301 s.2025

CONDUCT OF BENCHMARKING ACTIVITY ON CENTRAL KITCHEN OPERATIONS

TO: Audie S. Borres - Assistant Schools Division Superintendent
Rosalio R. Vitorillo - Chief, SGOD
Romeo B. Aclo - Assistant Chief, SGOD
Baldomero Mark B. Meso III - Medical Officer III
School-Based Feeding Program Division Focal Persons
Maria Del T. Magallano - Principal, East City Central School
Edgardo O. Yañez - Principal, West City Central School
Arlene S. Eman - SBFP Coordinator, East City Central School
Eve P. Demata - SBFP Coordinator, West City Central School
All Others Concerned
This Division

1. In line with the DepEd Division of Cagayan de Oro City's plan to consider re-activating the central kitchen operations and integrating hot meal preparation into the regular component of the School-Based Feeding Program (SBFP) for the next school year, the SGOD-Health and Nutrition Section will conduct a **benchmarking activity** on **April 7-8, 2025**, in Iligan City.
2. This activity aims to provide participants with an opportunity to observe and learn best practices in the operation and management of a centralized kitchen system to ensure efficiency, food safety, and quality in meal preparation for SBFP beneficiaries.
3. The participants of this benchmarking activity are the SBFP Division Focal Persons, Principals and SBFP Coordinators from identified beneficiary schools and representatives from partner agencies and stakeholders.
4. Participants are expected to attend all scheduled activities and actively engage in discussions.
5. Travel, accommodation and other incidental expenses related to this activity shall be charged against SBFP funds, subject to the usual accounting and auditing rules and regulations.



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6. Immediate and wide dissemination of this memorandum is desired.

ROY ANGELO E. GAZO
Schools Division Superintendent

Encl.: As stated

Reference: N o n e

To be indicated in the Perpetual Index
under the following subjects:

HEALTH EDUCATION

SCHOOL-BASED FEEDING PROGRAM

DM-026-SGOD-SHN-JAA / CONDUCT OF BENCHMARKING ACTIVITY ON CENTRAL KITCHEN
OPERATIONS
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